

# Wellington Nursery Useful Information





Wellington School's Nursery welcomes boys and girls from the age of three. Run in partnership with South Ayrshire Council, the Nursery provides a stimulating and dynamic environment where emphasis is placed on the individual. Children receive specialist teaching in a number of subjects and the highly experienced staff ensure that children progress to the next stage of their development as happy, curious, fulfilled and confident learners.

This page gives a wealth of information including:

- Nursery Fees & Opening Hours
- Clothing for Indoor and Outdoor Nursery
- Meals
- Nursery Policies and Procedures
- Child Protection
- Nursery Contacts



## Fees & Opening Hours

Wellington is a South Ayrshire partnership nursery which means since August 2020 all parents of 3 and 4 year olds, will be eligible to receive 1140 hours of funded childcare.

Wellington Nursery is a fully funded partnership nursery. Funded sessions are between 8.40am and 3.00pm.

Wraparound care from 8.00 to 8.40am and 3.00 to 5.30pm is also available and is shown in the table below. However, if you need any more information regarding our opening hours, please don't hesitate to contact us.

ADDITIONAL HOURS	SESSION	PER TERM	PER ANNUM	DAILY PER TERM
Early Morning Care (5 days)	8am - 8.40am	£105	£315	£21
After Nursery (5 days)	3pm - 4pm	£210	£630	£42
After Nursery (5 days)	3pm - 5.30pm	£525	£1,575	£105





## Clothing

There are clothing requirements for children in both Nurseries. For children attending the Outdoor Nursery, clothing is especially important as the children need to be both warm and comfortable.

Children learn by having fun and taking part in a variety of activities – including messy ones!

### Indoor Guidelines

- The Nursery provides aprons to protect clothing but parents are encouraged to dress children in play clothes (e.g. tracksuits, sweatshirts, t-shirts).
- Parents are asked to provide a pair of wellington boots as the children will spend time outdoors every day.
- There is an optional Nursery polo shirt and sweatshirt. These are red, embroidered with the school badge and are only available by placing an order directly with the Nursery or from Balmoral Knitwear.

### Outdoor Guidelines

- Layering your child's clothes will help them to keep warm in the winter and cool in the summer. Helpful tip: wear tights or leggings under trousers during the winter months.
- Hats, gloves, wellies (or sturdy, waterproof footwear) are essential and must be provided by parents.
- Parents are required to provide an outer waterproof suit for your child to wear. These can either be a one or two piece and will ensure your child is protected against the wind and rain.
- Fleece hoodies and wellie boot socks will be carried by each child in a rucksack to be worn as required.
- Children should bring a change of clothes with them, just in case. It is essential that parents provide a carrier bag each sessions for wet, muddy wellies and suits.
- Please label all children's outdoor clothing.





## Meals

Healthy eating is encouraged in the Nursery. As part of the funded nursery sessions, children are provided with a school lunch snacks. Fresh fruit is always available.



## Equality

Wellington School is committed to ensuring that no child is subject to discrimination. Every child is encouraged to develop positive attitudes towards others whose gender, language, religion or culture is different from their own. Any parent who wishes their child to be absent from school to celebrate a religious event during term time will be fully supported by the school.



## Policies, Procedures & Child Protection

The Nurseries employ an extensive range of policies and procedures to ensure that the highest level of care and education is provided.

The following policies are currently in place and copies of these documents can be

obtained from members of staff: Curricular Policy, Behaviour Management, Child Protection, Policy for Equal Opportunities, Medication Policy, Guidance, Gifts Policy, Staff Recruitment Policy, Smoke-Free Policy, Complaints Procedure, Student Placement Policy, Communicable Disease Control, Healthy Eating Policy, Policy for Induction of New Children, Procedures for Emergency Closure and Lost Child Policy.

As a registered centre, our Nurseries are inspected regularly by the Care Inspectorate and are included in a joint Care Inspectorate/HMIE programme. Parents are always fully apprised as to the outcome of these inspections.

### Child Protection

All Nursery staff undergo regular Child Protection Training. As a matter of course, they provide support to children in their care and have a vital role to help protect them from harm. This is achieved by:

- Helping children learn about their personal safety.
- Developing trust so that children feel comfortable turning to staff for help, knowing that they will be taken seriously.
- Identifying when children may need help.
- Understanding the steps that must be taken when there are concerns for children's safety and well-being.

The school has a designated Child Protection Co-ordinator, Mrs Natalie O'Connell.

## Nursery Contacts

PA to the Junior School Head, Mrs Paton, is the first port of call for Junior & Nursery School parents, pupils and staff alike. Get in touch with Mrs Paton for all Nursery and Junior school enquiries via email or telephone.

Email: [fpaton@wellingtonschool.org](mailto:fpaton@wellingtonschool.org)  
Telephone: 01292 269321

Our Admissions Registrar, Mrs Dunlop, is often the first friendly face new pupils and parents see. If you have any questions regarding Nursery admissions or fees, you can contact her via email.

Email: [admissions@wellingtonschool.org](mailto:admissions@wellingtonschool.org)

Mrs O'Connell, our designated Child Protection Co-ordinator, if you have any questions or concerns regarding your child and their welfare, please contact her or Mr Cox via email:

Email: [no'connell@wellingtonschool.org](mailto:no'connell@wellingtonschool.org)  
[jcox@wellingtonschool.org](mailto:jcox@wellingtonschool.org)



